



Energy and Performance Information Center (EPIC)

Grant Number: **55-IT-53-13870**
 Report: **IHP Report for 2020**

OMB CONTROL NUMBER: 2577-0218
 EXPIRATION DATE: 07/31/2019

Cover Page

Grant Information:

Grant Number	55-IT-53-13870
Recipient Program Year	01/01/2020-12/31/2020
Federal Fiscal Year	2020
Initial Indian Housing Plan (IHP):	Yes
Amended Plan	
Annual Performance Report (APR):	
Amended Plan	
Tribe:	Yes
TDHE:	

Recipient Information:

Name of the Recipient	Samish Indian Nation
Contact Person	Wooten, Thomas
Telephone Number with Area Code	360-293-6404
Mailing Address	PO Box 217
City	Anacortes
State	WA
Zip	98221-0217
Fax Number with Area Code	360-293-0790
Email Address	tomwooten@samishtribe.nsn.us
Tribes:	

TDHE/Tribe Information:

Tax Identification Number	910931896
DUNS Number	091741637
CCR/SAM Expiration Date	01/25/2020

Planned Grant-Based Budget for Eligible Programs:

IHBG Fiscal Year Formula Amount	\$811,454.00
---------------------------------	--------------

Housing Needs

Type of Need (A)	Low-Income Indian Families (B)	All Indian Families (C)
Overcrowded Households	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Renters Who Wish to Become Owners	<input type="checkbox"/>	<input type="checkbox"/>
Substandard Units Needing Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>
Homeless Households	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Households Needing Affordable Rental Units	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
College Student Housing	<input type="checkbox"/>	<input type="checkbox"/>
Disabled Households Needing Accessibility	<input type="checkbox"/>	<input type="checkbox"/>
Units Needing Energy Efficiency Upgrades	<input type="checkbox"/>	<input type="checkbox"/>
Infrastructure to Support Housing	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify below)	<input type="checkbox"/>	<input type="checkbox"/>

Planned Program Benefits

Our program and activities address the needs of low income Native families by offering safe and affordable housing through our Tenant Based Rental Assistance (TBRA) Program, Homelessness Prevention, Emergency Housing (Shelter Stays), Rapid Re-Housing, housing searches, financial management, landlord/tenant education and other supportive services that will help Native families obtain skills that will support their ability to retain long term permanent housing. Through our TBRA program, fifty (50) Native families will be provided with long term assistance and fifty (50) will be supported through our Homelessness Prevention, Rapid Re-Housing and/or Emergency Housing assistance program. In early 2020, Samish Indian Nation will complete its work with our Rental Design team, and start constructing up to eighteen (18) units of rental housing, in which nine (9) of those units will be designated as affordable

	<p>permanent housing for our low-income households. The other 9 will be designated for over-income households, financed with Non-Indian Housing Block Grant (IHBG) funding. The land is located at 2109 34th Street, Anacortes, Washington 98221. A Community Center will be constructed to be used by residents of our affordable permanent housing, in addition to families participating in our TBRA, Homelessness Prevention, Rapid Re-housing and Emergency housing programs. We will introduce a new program Community Awareness Health and Safety, designed to provide home safety demonstrations, home ownership education, home maintenance skills, educational training, and financial literature to residents in our affordable permanent housing, in addition to families participating in our TBRA, Homelessness Prevention, Rapid Re-housing and Emergency Shelter housing programs. Activities offered will include assistance preparing a housing search plan and list of local landlords. For those clients that demonstrate that they need more assistance and support to find housing, the supportive service will be provided to meet the level of need. Evaluate the household's current resources, problem-solving abilities, and financial life skills, then provide the appropriate amount of assistance to ensure the greatest chance of successful transition to independence after program exit. When assistance ends, participants should have developed a natural support system, if possible, that will allow them to address obstacles that might later arise with employments, childcare, transportation or financial management. Participants will also need to know how to navigate multiple systems, so other housing services should consist of arranging, coordinating, and monitoring the delivery of individualized services to facilitate housing stability. Rather than simply making referrals to programs, there will be times that we will need to walk participants through how to access services on their own and ensure that participants have the skills to access services in the future independently. Connections to Mainstream Resources that are appropriate to addressing barriers to housing retention. Our clients reside in scattered site-housing throughout ten (10) Counties in Western Washington Clallam, Island, Jefferson, King, Kitsap, Pierce, San Juan, Skagit, Snohomish and Whatcom. Many of our housing clients live in rural areas and do not have access to public transportation. Because of this, our housing staff make home visits to review housing stability plans, transport clients to medical appointments, work source and other necessary appointments to ensure families will become self-sufficient.</p>
<p>Geographic Distribution</p>	<p>Assistance is distributed in a variety of ways for us to meet the needs and diversity of our families. We send information to our families through mailings on a quarterly basis. Our newsletter is mailed to all Samish households regardless of where they live, and our webpage is available to anyone with access to the internet. For our Native Elders, developing community relationships with agencies that have Tribal Outreach and Assistance has been and continues to be critical in providing information and assistance to this population. This one on one approach has been effective in helping our elders understand the services we provide and how such services can be effective for them. We provide services in ten (10) counties throughout Western Washington Clallam, Island, King, Kitsap, Pierce, San Juan, Skagit, Snohomish and Whatcom. We have developed partnerships within our 10-county service area, explaining to other providers who we serve and how to contact us for information regarding the various housing services offered. We are also a part of Skagit County's Coordinated Entry System- a system designed for all populations that aligns the Single Adult, Family, and Youth into a seamless, collaborative, county-wide platform for housing and service delivery to homeless households. Our focus is on Native households. The main objectives of this system are to: Reduce the length of time a family is homeless and permanently house them as quickly as possible, using Rapid Re-housing and linkages to supportive services. Build upon existing community-based infrastructures to serve homeless families, leverage resources, and provide more targeted and cost-effective interventions. It is our goal in 2020 to become a part of the Homelessness Management Information System (HMIS) in Whatcom, Island and San Juan Counties. This will be another resource in helping us identify families in those areas that could benefit from our program.</p>

Programs

2020-0004 : Construction of Rental Housing

<p>Program Name:</p>	<p>Construction of Rental Housing</p>						
<p>Unique Identifier:</p>	<p>2020-0004</p>						
<p>Program Description (continued)</p>	<p>Samish Indian Nation will build up to twenty (20) units of rental housing of which 10 units will be designated as affordable permanent housing for our low-income households and a Community Center that will be used by residents of our affordable permanent housing, in addition to families participating in our TBRA and Homelessness/Rapid Rehousing programs. Up to ten (10) of the units and fifty-percent (50%) of the cost associated with the community center and related infrastructure will be designated for low-income households using IHBG funding. Up to ten (10) of the units and fifty-percent (50%) of the cost associated with the community center and related infrastructure will be designated for over-income households financed with non-IHBG funding. The land is located at 2109 34th Street, Washington 98221.</p>						
<p>Eligible Activity Number</p>	<p>(4) Construction of Rental Housing [202(2)]</p>						
<p>Intended Outcome Number</p>	<p>(7) Create new affordable rental units</p>						
<p>APR: Actual Outcome Number</p>	<p>This information is only completed for an APR.</p>						
<p>Who Will Be Assisted</p>	<p>Low-Income Native American Families with a preference for Samish tribal Elders and members with a permanent or total disability.</p>						
<p>Types and Level of Assistance</p>	<p>Permanent Supportive Housing to families that meet program eligibility criteria. The project will provide up to 20 rental units - in which 10 will be assisted with NAHASDA funds. Each unit will have two bedrooms, one and one-half bathrooms with a combination of ADA accessible bedrooms. A Community Center will be located on the property, allowing housing staff to conduct community gatherings, annual events in the community, safety demonstrations, home maintenance and education training provided in a classroom setting. Low income families will pay between 10% - 30% of their adjusted gross income toward monthly rent. This percentage amount will be determined by Council Resolution on an annual basis.</p>						
<p>APR : Describe Accomplishments</p>	<p>This information is only completed for an APR.</p>						
<p>Planned and Actual Outputs for 12-Month Program Year</p>	<table border="1"> <thead> <tr> <th></th> <th>Planned</th> <th>APR - Actual</th> </tr> </thead> <tbody> <tr> <td>Number of Units to be</td> <td>10</td> <td>This information is only</td> </tr> </tbody> </table>		Planned	APR - Actual	Number of Units to be	10	This information is only
	Planned	APR - Actual					
Number of Units to be	10	This information is only					

	Completed in Year	completed for an APR.
APR: If the program is behind schedule, explain why	This information is only completed for an APR.	

Uses of Funding:

The Uses of Funding table information can be entered here for each individual program or can be entered for all programs within Section 5(b): Uses of Funding. Changes to data on either page location will update in both Section 3: Program Descriptions and Section 5(b): Uses of Funding accordingly.

Prior and current year IHBG (only) funds to be expended in 12-month program year (L)	Total all other funds to be expended in 12-month program year (M)	Total funds to be expended in 12-month program year (N=L+M)
\$2,664,688.81	\$0.00	\$2,664,688.81

2020-0017 : Tenant Based Rental Assistance

Program Name:	Tenant Based Rental Assistance						
Unique Identifier:	2020-0017						
Program Description (continued)	This program is designed to provide rental assistance to Samish members and enrolled members of Federally recognized Indian tribes living in the Samish Tribes 10 county service area. The purpose of the program is to ensure that low income Native families have the opportunity for and access to housing and that they can develop and/or increase their economic skills that will demonstrate their ability to maintain stable permanent housing once rental assistance ends. Families will be assigned to a Case Manager that will link them to supportive services that enable participants to increase earned income, reduce or eliminate the need for welfare assistance, and make progress toward achieving economic independence and housing self-sufficiency.						
Eligible Activity Number	(17) Tenant Based Rental Assistance [202(3)]						
Intended Outcome Number	(6) Assist affordable housing for low income households						
APR: Actual Outcome Number	This information is only completed for an APR.						
Who Will Be Assisted	Low-Income Native American Families.						
Types and Level of Assistance	Eligible low-income households will receive rental assistance to pay rent in private market rental units. Low Income Households will pay between 10% and 30% of their adjusted gross income toward their rent. (The percent paid toward rent is determined by Tribal Council Resolution). The Samish Housing Department pays the additional cost of the families rent up to the Fair Market Rent.						
APR : Describe Accomplishments	This information is only completed for an APR.						
Planned and Actual Outputs for 12-Month Program Year	<table border="1"> <thead> <tr> <th></th> <th>Planned</th> <th>APR - Actual</th> </tr> </thead> <tbody> <tr> <td>Number of Households to be served in Year</td> <td>50</td> <td>This information is only completed for an APR.</td> </tr> </tbody> </table>		Planned	APR - Actual	Number of Households to be served in Year	50	This information is only completed for an APR.
	Planned	APR - Actual					
Number of Households to be served in Year	50	This information is only completed for an APR.					
APR: If the program is behind schedule, explain why	This information is only completed for an APR.						

Uses of Funding:

The Uses of Funding table information can be entered here for each individual program or can be entered for all programs within Section 5(b): Uses of Funding. Changes to data on either page location will update in both Section 3: Program Descriptions and Section 5(b): Uses of Funding accordingly.

Prior and current year IHBG (only) funds to be expended in 12-month program year (L)	Total all other funds to be expended in 12-month program year (M)	Total funds to be expended in 12-month program year (N=L+M)
\$514,631.80	\$0.00	\$514,631.80

2020-0018 : Housing and Support Services

Program Name:	Housing and Support Services	
Unique Identifier:	2020-0018	
Program Description (continued)	The intent of this program is to work with Native families to understand their unique needs, tailoring our services to move them toward independence and self-sufficiency. Information and resources on budgets, credit repair, basic home housekeeping, how to maintain a rental unit, Landlord/Tenant rights and other information, is just an example of the resources we will provide to families enrolled in our services. To prevent households from becoming homeless by offering short term rental assistance to defray rent and utility bills. For tribal households who are currently homeless to establish stable housing, emergency shelter will be offered for up to four (4) weeks. Emergency assistance will also be used to relocate families when it has been determined that current living situations are not decent, safe or sanitary. We will introduce a new program ¿Community Awareness Health and Safety¿, designed to provide home safety demonstrations, home ownership education, home maintenance skills, educational training, and financial literature to residents in our affordable permanent housing, in addition to families participating in our TBRA and Homelessness/Rapid Rehousing programs. Our clients reside in scattered site-housing throughout ten (10) Counties in Western Washington ¿ Clallam, Island, Jefferson, King, Kitsap, Pierce, San Juan, Skagit, Snohomish and Whatcom. Many of our housing clients live in rural areas and do not have access to public transportation. Because of this, our housing staff make home visits to review housing stability plans, transport clients to medical appointments, work source and other necessary appointments to ensure families will become self-sufficient.	
Eligible Activity Number	(18) Other Housing Service [202(3)]	
Intended Outcome Number	(12) Other-must provide description in the box below If Other: Families will learn how to identify, obtain and/or maintain access to community resources. They will learn how to understand, create and use a monthly budget and apply those skills to track their spending habits, cut spending and set financial goals. Families will set long term financial goals and take steps to clear up their credit report, if necessary. Families will be provided with home safety demonstrations, home ownership education, home maintenance skills, educational training and financial literature through classroom settings and brochures.	

APR: Actual Outcome Number	This information is only completed for an APR.	
Who Will Be Assisted	Low-Income Native American Families.	
Types and Level of Assistance	Financial assistance, housing search and support.	
APR : Describe Accomplishments	This information is only completed for an APR.	
Planned and Actual Outputs for 12-Month Program Year	Planned	APR - Actual
	Number of Households to be served in Year 75	This information is only completed for an APR.
APR: If the program is behind schedule, explain why	This information is only completed for an APR.	

Uses of Funding:

The Uses of Funding table information can be entered here for each individual program or can be entered for all programs within Section 5(b): Uses of Funding. Changes to data on either page location will update in both Section 3: Program Descriptions and Section 5(b): Uses of Funding accordingly.

Prior and current year IHBG (only) funds to be expended in 12-month program year (L)	Total all other funds to be expended in 12-month program year (M)	Total funds to be expended in 12-month program year (N=L+M)
\$222,007.66	\$0.00	\$222,007.66

2020-0019 : Housing Management

Program Name:	Housing Management	
Unique Identifier:	2020-0019	
Program Description (continued)	The provision of management services for affordable housing, including preparation of work specifications, the cost of operation and maintenance of units developed with funds provided under Native America Housing and Self-Determination Act (NAHASDA) and management of affordable housing projects.	
Eligible Activity Number	(19) Housing Management Services [202(4)]	
Intended Outcome Number	(6) Assist affordable housing for low income households	
APR: Actual Outcome Number	This information is only completed for an APR.	
Who Will Be Assisted	Low-Income Native American Families.	
Types and Level of Assistance	(1) Preparation of work specifications for affordable housing; (2) Loan processing for affordable housing; (3) Inspections for affordable housing; (4) Tenant selection for affordable housing; (5) Management of tenant-based and project-based rental assistance; (6) Mediation programs for landlord-tenant disputes for affordable housing; (7) Hiring of grants writers for affordable housing applications; (8) Operating assistance for NAHASDA-assisted units to include maintenance and utilities.	
APR : Describe Accomplishments	This information is only completed for an APR.	
Planned and Actual Outputs for 12-Month Program Year	Planned	APR - Actual
	Number of Households to be served in Year 75	This information is only completed for an APR.
APR: If the program is behind schedule, explain why	This information is only completed for an APR.	

Uses of Funding:

The Uses of Funding table information can be entered here for each individual program or can be entered for all programs within Section 5(b): Uses of Funding. Changes to data on either page location will update in both Section 3: Program Descriptions and Section 5(b): Uses of Funding accordingly.

Prior and current year IHBG (only) funds to be expended in 12-month program year (L)	Total all other funds to be expended in 12-month program year (M)	Total funds to be expended in 12-month program year (N=L+M)
\$129,900.25	\$0.00	\$129,900.25

2020-0021 : Community Center

Program Name:	Community Center	
Unique Identifier:	2020-0021	
Program Description (continued)	The Community Center will be a place for all residents to gather for celebrations, community awareness, cultural events, and other activities for families that live in our affordable housing units. Some of the activities will focus on isolation prevention (for our elders) and as a place of relief in instances of community tragedies. Staff will provide outreach to residents through participation in annual events in the community. Safety demonstrations, home maintenance and education training will be provided in a class room setting. All services offered at the Community Center will be available to all clients participating in our housing programs.	
Eligible Activity Number	(22) Model Activities [202(6)]	
Intended Outcome Number	(12) Other-must provide description in the box below If Other: The Community Center will be used by residents of our permanent affordable housing project, and clients that participate in our TBRA and Homelessness Prevention/Rapid Rehousing Program.	
APR: Actual Outcome Number	This information is only completed for an APR.	
Who Will Be Assisted	Low Income Native American Families	
Types and Level of Assistance	Home safety demonstrations, home ownership education, home maintenance skills, educational training and financial literature. The Community Center is a new construction. The footprint for the building is approximately 800-1000 Sq. ft. The total floor area may be up to 2000 Sq. Ft. The main floor will be opened, with a kitchen area and two bathrooms. The upstairs will be a one bedroom unit for the Resident Manager, who will live on site. Outside there will be a play ground and a fire pit.	
APR : Describe Accomplishments	This information is only completed for an APR.	

Planned and Actual Outputs for 12-Month Program Year	Planned	APR - Actual
	The output measure being collected for this eligible activity is dollars. The dollar amount should be included as an other fund amount listed in the Uses of Funding table.	
APR: If the program is behind schedule, explain why	This information is only completed for an APR.	

Uses of Funding:
 The Uses of Funding table information can be entered here for each individual program or can be entered for all programs within Section 5(b): Uses of Funding. Changes to data on either page location will update in both Section 3: Program Descriptions and Section 5(b): Uses of Funding accordingly.

Prior and current year IHBG (only) funds to be expended in 12-month program year (L)	Total all other funds to be expended in 12-month program year (M)	Total funds to be expended in 12-month program year (N=L+M)
\$150,000.00	\$0.00	\$150,000.00

Maintaining 1937 Act Units, Demolition, and Disposition

Maintaining 1937 Act Units	Does Not Apply
Demolition and Disposition	Does Not Apply

Budget Information

Sources of Funding

Funding Source	Amount on hand at beginning of program year (A)	Amount to be received during 12-month program year (B)	Total sources of funds (C=A+B)	Funds to be expended during 12-month program year (D)	Unexpended funds remaining at end of program year (E=C-D)
IHBG Funds:	\$3,057,136.12	\$811,454.00	\$3,868,590.12	\$3,868,590.12	\$0.00
IHBG Program Income:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Title VI:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Title VI Program Income:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1937 Act Operating Reserves:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Carry Over 1937 Act Funds:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LEVERAGED FUNDS					
ICDBG Funds:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Federal Funds:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LIHTC:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Federal Funds:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total:	\$3,057,136.12	\$811,454.00	\$3,868,590.12	\$3,868,590.12	\$0.00

Uses of Funding

Program Name	Unique Identifier	Prior and current year IHBG (only) funds to be expended in 12-month program year (L)	Total all other funds to be expended in 12-month program year (M)	Total funds to be expended in 12-month program year (N=L+M)
Construction of Rental Housing	2020-0004	\$2,664,688.81	\$0.00	\$2,664,688.81
Tenant Based Rental Assistance	2020-0017	\$514,631.80	\$0.00	\$514,631.80
Housing and Support Services	2020-0018	\$222,007.66	\$0.00	\$222,007.66
Housing Management	2020-0019	\$129,900.25	\$0.00	\$129,900.25
Community Center	2020-0021	\$150,000.00	\$0.00	\$150,000.00
Planning and Administration		\$187,361.60	\$0.00	\$187,361.60
Loan Repayment (describe in 3 & 4 below)		\$0.00	\$0.00	\$0.00
Total		\$3,868,590.12	\$0.00	\$3,868,590.12

APR	
APR	The answer to this question is only requested for an APR.

Other Submission Items

Useful Life/Affordability Period(s)	Indian Housing Block Grant (IHBG) funds invested Affordability Period Under \$5,000 6 months; \$5,000 - \$15,000 5 years; \$15,001 - \$40,000 10 Years; Anything over \$40,000 15 Years; New Construction or acquisition of newly constructed homes 20 Years.
Model Housing and Over-Income Activities	Samish Indian Nation will build a Community Center, which will be used by residents of our permanent affordable housing project and clients that participate in our TBRA, Prevention, Rapid Re-Housing and Emergency Shelter programs. The Community Center will be 800 - 1,000 Square feet, with a total floor area up to 2,000 square feet. The Center will be an open area, with a kitchen and bathroom. The grounds on the outside will have a common area for residents and a playground.
Tribal and Other Indian Preference Does the tribe have a preference policy?	YES Samish Tribal Members will have first preference for all services offered through our Housing Department. However, if funds allow, we will provide services to other Native households that are enrolled in a Federally recognized Indian Tribe.
Anticipated Planning and Administration Expenses	NO

Do you intend to exceed your allowable spending cap for Planning and Administration?										
Actual Planning and Administration Expenses Did you exceed your allowable spending cap for Planning and Administration?	The answer to this question is only requested for an APR.									
Does the tribe have an expanded formula area?:	NO									
Total Expenditures on Affordable Housing Activities:	<table border="1"> <thead> <tr> <th></th> <th>All AIAN Households</th> <th>AIAN Households with Incomes 80% or Less of Median Income</th> </tr> </thead> <tbody> <tr> <td>IHBG Funds</td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td>Funds from Other Sources</td> <td>\$0.00</td> <td>\$0.00</td> </tr> </tbody> </table>		All AIAN Households	AIAN Households with Incomes 80% or Less of Median Income	IHBG Funds	\$0.00	\$0.00	Funds from Other Sources	\$0.00	\$0.00
	All AIAN Households	AIAN Households with Incomes 80% or Less of Median Income								
IHBG Funds	\$0.00	\$0.00								
Funds from Other Sources	\$0.00	\$0.00								
For each separate formula area, list the expended amount	The answer to this question is only requested for an APR.									
Indian Housing Plan Certification Of Compliance										
In accordance with applicable statutes, the recipient certifies that it will comply with Title II of the Civil Rights Act of 1968, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and other federal statutes, to the extent that they apply to tribes and TDHEs, see 24 CFR 1000.12.	YES									
In accordance with 24 CFR 1000.328, the recipient receiving less than \$200,000 under FCAS certifies that there are households within its jurisdiction at or below 80 percent of median income.	Not Applicable									
The recipient will maintain adequate insurance coverage for housing units that are owned and operated or assisted with grant amounts provided under NAHASDA, in compliance with such requirements as may be established by HUD:	YES									
Policies are in effect and are available for review by HUD and the public governing the eligibility, admission, and occupancy of families for housing assisted with grant amounts provided under NAHASDA:	YES									
Policies are in effect and are available for review by HUD and the public governing rents charged, including the methods by which such rents or homebuyer payments are determined, for housing assisted with grant amounts provided under NAHASDA:	YES									
Policies are in effect and are available for review by HUD and the public governing the management and maintenance of housing assisted with grant amounts provided under NAHASDA:	YES									
Tribal Wage Rate Certification										
1. You will use tribally determined wage rates when required for IHBG-assisted construction or maintenance activities. The Tribe has appropriate laws and regulations in place in order for it to determine and distribute prevailing wages.	YES									
2. You will use Davis-Bacon or HUD determined wage rates when required for IHBG-assisted construction or maintenance activities.										
3. You will use Davis-Bacon and/or HUD determined wage rates when required for IHBG-assisted construction except for the activities described below.										
4. List the activities using tribally determined wage rates:										



Motion: 2019-09-007

Resolution: 2019-09-003

Date Approved: September 21, 2019

Subject: Indian Housing Plan 2020

WHEREAS, the Samish Indian Nation was Federally re-acknowledged by the Assistant Secretary of the Department of the Interior of the United States of America on April 6, 1996; and

WHEREAS, the Samish Tribal Council is empowered to act on behalf of the Samish Indian Nation pursuant to Article VI, Section 2, of the Samish Tribal Constitution, approved November 14, 2003, by Resolution of the Samish Tribal Council and adopted and ratified by Vote of the Samish General Council on March 2, 2004 and recognized by the Assistant Secretary for Indian Affairs, David W. Anderson on April 20, 2004; and

WHEREAS, the health, safety, welfare and education of the Indian people of the Samish Indian Nation is the responsibility of the Tribal Council of the Samish Indian Nation; and

WHEREAS, the Samish Tribal Council recognizes the Native American Housing Assistance and Self-Determination Act (NAHASDA) Indian Housing Plan (IHP) needs to be submitted to Housing and Urban Development (HUD) to assure continued services provided to Tribal members.

THEREFORE BE IT RESOLVED the Samish Tribal Council has reviewed the attached Grant Review Form and the 2020 NAHASDA IHP with the estimated amounts of \$811,454 to be received in 2020 and \$3,057,136.11 of carryover funds, for an estimated total amount of \$3,868,590.11 and directs that it be submitted to HUD;

BE IT FURTHER RESOLVED, the Samish Tribal Council authorizes the Chairman and/or designee to sign, submit, negotiate, amend, modify the agreement.

SAMISH TRIBAL COUNCIL

By: 

Thomas D. Wooten
Tribal Chairman

CERTIFICATION

The above resolution was duly adopted by the Samish Tribal Council during a regular Council meeting held on Saturday, September 21, 2019, at which time a quorum was present by a vote of:

7 FOR, 0 AGAINST, 0 ABSTAIN.

Certified by: 

Dana M. Matthews
Tribal Council Secretary

MAILING ADDRESS: P.O. BOX 217 • ANACORTES, WA 98221

LOCATION: 2918 COMMERCIAL AVE • ANACORTES, WA 98221



September 11, 2019

To: Samish Indian Nation Tribal Council

From: Sharon Paskewitz, Housing Director

Subject: 2020 Indian Housing Plan (IHP)

The attached documents briefly outline the services we are recommending providing and/or completing in 2020:

1. 2020-0004 – **Construction of Rental Housing**
Budget: \$2,664,688.81

Budget includes continued funding for Travois Design Firm and 25% of the salary for the Planning Director and Project Manager.

2. 2020-0017 - **Tenant Based Rental Assistance (TBRA) Program**

Recommending for 2020: Serve 50 Families
Also, partial payment for salary, taxes and benefits for Housing Staff
Budget: \$514,631.80

3. 2020-0018 - **Housing and Supportive Services** – includes Homelessness Prevention/Rapid Rehousing & Emergency Housing, Security Deposit/First and Last Rent and Community Awareness Health and Safety

Recommending for 2020: Serve 75 Families
Also, partial payment for salary, taxes and benefits for Housing Staff
Budget: \$222,007.66

4. 2020-0019 - **Housing Management**
Salary, Taxes and Benefits for Housing Director and Lead Housing Support Specialist.

Budget: \$ 129,900.25

5. 2020-0021 - Model Activity – Community Center

Budget: \$150,000.00

Potential Amendment to the Indian Housing Plan – New for 2020

1. Housing Management – Maintenance and Occupancy

I recommend that we not include this activity in the initial Indian Housing Plan, for we do not know if any of the rental units will be “Move in Ready” until mid-2020.

Program’s discontinued in 2020*

Down Payment Closing Cost

My reason for this recommendation is because this program needs to be revamped. The policies need to be re-written, and the process on how we manage the program needs to be completely revised. I would like to speak with other Tribes within our service area that offer Down Payment Closing Cost and see how they operate their program to give me some ideas on how to make this a service that can effectively be offered to Tribal members.

***Note that we can re-instate this program if we determine there is a need.**



Grant Application Approval Request Form

Use this form to receive Tribal Council approval for an application for a new grant or to renew an existing grant.

[← back to the Samish Intranet Hub](#)

Grant Details

Title * This will be the same subject used in the resolution to approve the grant application.
Indian Housing Plan for 2020

Granting Agency or Organization * Housing and Urban Development (HUD) - Northwest Office of Native American Programs

Formal Name of Grant Program * The Native American Housing Assistance and Self-Determination Act (NAHASDA)

Description * Proving housing assistance to low-income Native families/individuals.

Financial

Renewal * Is this a renewal of an existing grant?
 Yes No

Samish Grant Number 55-IT-53-13870

Total Project Budget * \$ 3,868,590.11

Proposed Award Amount * \$ 811,454.00

Indirect Shortfall * \$ 12,953.81

Allowed Indirect/Admin Costs (%) 20.00

Is match required? Yes No

Timing

Tribal Council Review Date * 9/20/2019

Grant Submission Deadline * (?) 10/18/2019

Expected Project Period * Describe the length and end date of the grant period of performance.
01-01-2020 - 12-31-2020

Submission Date * 9/11/2019

Staff Contact

Identify the primary staff contact for this grant application request and management of this grant.

Full Name * Sharon Paskewitz
Email Address * spaskewitz@samishtribe.nsn.us

Additional Information

Goals and Objectives Identify relevant goals and objectives from the Tribe's strategic plan, capital facilities plan, or other relevant documents

The primary mission of the Housing Department is to provide affordable, decent, safe and sanitary housing that meets or exceeds building standards for tribal members through supportive and orderly community development; and, social, physical and housing activities and education that promote harmony, cooperation and values.

Notes (?)

Attachments

Budget Helper * Upload your completed budget helper in Excel format.
NAHASDA 2020 IHP Budget.xlsx 120.93KB

Resolution Upload a completed resolution in Word format to approve the application for the grant.
Resolution - IHP for 2020 .docx 12.95KB

Application Documents Individually upload documents that are relevant to this grant application (i.e., application, contract, waivers, etc.)

2020 Geographic Distribution.docx	14.88KB
2020 Planned Program Activities.docx	17.6KB
2020-0004- Construction of Rental Unit...	13.4KB
2020-0017 - Rental Assistance (TBRA)...	12.96KB
2020-0018 - Housing Services - Comm...	15.1KB
2020-0019 - Housing Management.docx	12.46KB
2020-0021 - Model Activity - Communit...	14.07KB
Presentation to Tribal Council 2020 Indi...	69.9KB

Comments

Return to Initiator

Approve



Samish Indian Nation					
Grant Direct and Indirect Determination			v 2019-09-06	Updated 09-06-2019	
Use to determine amount of direct and indirect expenses when indirect is part of the award amount and nd for grants that require tracking admin charges separately from direct charges (i.e., Headstart and Housing).					
Program Name	→	2020 IHP			
Direct and Admin Determination					
Est Grant Amount - FY2019		811,454.00			
Actual Carryover from FY2018		3,057,136.11			
Total Est. Award Amount		3,868,590.11			
Max Admin % Allowed in Grant		20.00%			
Admin Limit Amount		773,718.02			
Admin Limit Adjustment					
Award Amount		3,868,590.11			
Minus: All Non-Admin Expenses		(3,681,228.52)			
What's Available for All Admin		187,361.59			
Reconciliation Award to Planned Expenses					
Grant Award		3,868,590.11			
Pre-Construction		(104,125.00)			
Professional Services - Excluded		(150,000.00)			
Equipment		-			
Rent Homeless Prevention		(100,000.00)			
Other Homeless Prevention		(5,000.00)			
Rental Asst		(340,000.00)			
Construction		(2,499,580.66)			
Bal To Calc DC & IDC Split On		669,884.45			
Direct Base (Bal / 1 + Full IDC Rate)		495,476.66			
Indirect Amount		174,407.79			
Balance Split by DC & IDC		669,884.45			
Admin Split Between IDC & non-IDC Admin					
Admin Limit		187,361.59			
Admin Used for IDC		(174,407.79)			
What's Available for Non-IDC Admin		12,953.81			
Shortfall Calculation					
Direct Amount (see above)		3,868,590.11			
GL5515 Exclusions		(104,125.00)			
Minus: Professional Services - Ectl		(150,000.00)			
Minus: Rent Homeless Prevention		(100,000.00)			
Minus: Other Homeless Prevention		(5,000.00)			
Minus: Rental Assistance		(340,000.00)			
Minus: IDC		(174,407.79)			
Minus: Construction		(2,499,580.66)			
Direct Amount After Exclusions		495,476.66			
Full IDC Rate		35.20%			
IDC Amount @ Full Rate		174,407.79			
Minus: IDC Allowed in Grant		(174,407.79)			
Shortfall		-	**		
Data entry field					
** If negative number, then no indirect shortfall. Report -0- as shortfall on grant review form.					



Energy and Performance Information Center (EPIC)

MTR974, Welcome back!

MTR974
Logout

Home IHP/APR SF425

[Award List](#)

OMB CONTROL NUMBER: 2577-0218
EXPIRATION DATE: 07/31/2019

IHP20 » 55-IT-53-13870 » Samish Indian Nation » IHP Report for 2020

[Help?](#)

Go Back to Reports List
Section Overview
1: Cover Page
2: Housing Needs
3: Program Descriptions
4: Maintaining 1937 Act Units, Demolition and Disposition
5(a): Sources of Funding
5(b): Uses of Funding
6: Other Submission Items
7: Indian Housing Plan Certification Of Compliance
8: IHP Tribal Certification
9: Tribal Wage Rate Certification
Section Review and Submission
View Comments
Print Report

Created on 09/16/2019 by MAQM43. Last Submitted: 11/18/2019 04:51 PM EST by MAQM43.

Section Review		
1: Cover Page	✔ Complete	Visit Section
2: Housing Needs	✔ Complete	Visit Section
3: Program Descriptions	✔ Complete	Visit Section
4: Maintaining 1937 Act Units, Demolition and Disposition	✔ Complete	Visit Section
5(a): Sources of Funding	✔ Complete	Visit Section
5(b): Uses of Funding	✔ Complete	Visit Section
6: Other Submission Items	✔ Complete	Visit Section
7: Indian Housing Plan Certification Of Compliance	✔ Complete	Visit Section
8: IHP Tribal Certification	☐ Not Required	Visit Section
9: Tribal Wage Rate Certification	✔ Complete	Visit Section

23. IHP Submitter Name: PASKEWITZ, SHARON
 24. IHP Submitter Title: Housing Director
 25. IHP Submitted Date: 11/18/2019



U.S. Department of Housing and Urban Development
Northwest Office of Native American Programs
Federal Office Building
909 First Avenue, Suite 300, OAPI
Seattle, WA 98104-1000

November 26, 2019

The Honorable Thomas Wooten
Tribal Chairman
Samish Indian Nation
PO Box 217
Anacortes, WA 98221-0217

Dear Chairman Wooten:

SUBJECT: Federal Fiscal Year 2020
Indian Housing Block Grant Program
Grant Number. 55-IT-53-13870

The Office of Native American Programs is pleased to inform you that the Indian Housing Plan (IHP) you submitted for Federal Fiscal Year (FFY) 2020 funding under the Indian Housing Block Grant Program has been found to be in compliance with the requirements of Section 102 of the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA) and the associated requirements at 24 CFR Part 1000.

The regulation at 24 CFR 1000.214 explains that grant funds will be provided to a recipient when two conditions are met: First, the IHP must be determined to be in compliance with Section 102 of NAHASDA and second, funds must be available. As stated above, the first condition has been met (your IHP is in compliance). Unfortunately, at the present time, grant funds for FFY 2020 are not available. Funds for FFY 2020 will not be available until Congress appropriates the funds and makes them available to the Office of Native American Programs. We will notify you as soon as the funds become available.

If you have questions or need assistance during this process, please contact, Sandel Ferguson Grants Management Specialist, at (206) 220-6673, or me at (206) 220-6661.

Sincerely,

A handwritten signature in black ink, appearing to read "David Boyd", written over a horizontal line.

David Boyd
Director,
Grants Management Division