



U.S. Department of Housing and Urban Development
Northwest Office of Native American Programs
Federal Office Building
909 First Avenue, Suite 300, OAPI
Seattle, WA 98104-1000

August 21, 2019

The Honorable Thomas D. Wooten
Tribal Chairman
Samish Indian Nation
PO Box 217
Anacortes, WA 98221-0217

Dear Chairman Wooten:

**SUBJECT: 2020 Indian Housing Plan Submission Reminder and Required Use of EPIC
for IHP Submission**

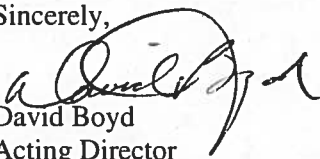
This is a reminder that the Indian Housing Plan (IHP) for your program year beginning January 1, 2020, **is due by October 18, 2019**, unless a waiver is granted to extend this due date. In addition, for FY 2020, IHBG recipients are required to use HUD's internet-based Energy and Performance Information Center (EPIC) for submitting the 2020 IHP (form HUD 52737).

24 CFR §1000.214 requires that the IHP be submitted no later than 75 days before the beginning of the tribal program year. However, a recipient may request a waiver for a period of no more than 90 days beyond the due date. HUD has general authority under Section 101(b)(2) of NAHASDA to approve the waiver request if the Indian Tribe has not complied with or is unable to comply with the submission requirements due to exigent circumstances beyond the Indian Tribe's control. A request for a waiver of the IHP submission due date can be submitted to the Northwest Office of Native American Programs at any time, either before or after the due date. However, extensions are limited to 90 days after the original due date. Waiver requests will be considered carefully to determine if the circumstances are exigent and beyond the control of the Tribe. If an IHP is not submitted by the original or extended due date (as applicable), the recipient will not be eligible for IHBG funds for that fiscal year.

As stated above, the use of the EPIC system is required for submission of the 2020 IHP. However, in limited circumstance NwONAP can approve requests to use the PDF version of the IHP. Please contact our office directly to make such a request. Guidance for completing the IHP and the utilization of the EPIC system as well as additional IHBG resources can be found at the HUD "Codetalk" website <http://www.hud.gov/codetalk>. Look specifically under "Indian Housing Block Grant", for EPIC Log-in links and users manuals as well as step by step guidance for completion of the IHP form.

To assist with the utilization of the EPIC system, NwONAP is offering an IHP-EPIC refresher training for completion of the 2020 IHP, on September 18, 2019. Details of the Training will be forthcoming via email. If you have questions or need assistance during this process, please contact, Sandel Ferguson, Grants Management Specialist, at (206) 220-6673, or me at (206) 220-6161.

Sincerely,


David Boyd
Acting Director
Grants Management Division