



**U.S. Department of Housing and Urban Development**  
Northwest Office of Native American Programs  
Federal Office Building  
909 First Avenue, Suite 300, OAPI  
Seattle, WA 98104-1000

**SENT VIA ELECTRONIC MAIL**

January 31, 2022

The Honorable Thomas D. Wooten  
Tribal Chairman  
Samish Indian Nation  
PO Box 217  
Anacortes, WA 98221-0217

Dear Chairman Wooten:

Subject: **IHBG – ARP - Annual Performance Report and Audit Reminder**  
Indian Housing Block Grant- ARP: 21-AH-53-13870

### **Annual Performance Report**

As a recipient of Indian Housing Block Grant (IHBG) funds under the American Rescue Plan Act (IHBG-ARP), the Samish Indian Nation (Tribe) must review the progress made to implement the programs included in the abbreviated Indian Housing Plan (IHP) and submit an abbreviated Annual Performance Report (APR) to HUD within 90 days of the end of the program year.

To fulfill this reporting requirement, the recipient must submit to the Northwest Office of Native American Programs (NwONAP) the APR portion of the IHBG-ARP abbreviated IHP/APR form (HUD-52737) for the Program Year Ended (PYE) December 31, 2021. The Tribe must submit the APR to NwONAP no later than March 31, 2022. If the APR is not submitted by the due date, NwONAP will require documentation to verify that the IHBG funds are being used for approved programs.

The IHP/APR (HUD-52737) is available in a fillable format at:

[https://www.hud.gov/sites/dfiles/PIH/documents/IHP-APR\\_IHBG-ARP\\_corrected.pdf](https://www.hud.gov/sites/dfiles/PIH/documents/IHP-APR_IHBG-ARP_corrected.pdf)

Use your abbreviated IHP for the Program Year to complete the APR portion of the abbreviated form based on actual IHBG-ARP expenditures and accomplishments for the 12-month reporting period. In preparing the APR, the recipient should compare its actual accomplishments with the planned activities in the abbreviated IHP.

### **NOTES:**

- (1) Report only IHBG-ARP expenditures for the 12-month reporting period. Do not include expenditures from an IHBG formula, IHBG-CARES or an IHBG Competitive grant, as those programs use different APRs.
- (2) Click IHBG-ARP on the Cover Page to display the portions of the form pertinent to IHBG-ARP.

### **Extension Request**

[www.hud.gov/codetalk](http://www.hud.gov/codetalk)

The Samish Indian Nation may request an extension to the abbreviated APR submission date. Requests for extensions shall be granted, if warranted, in 30-day increments. They should be submitted to NwONAP for processing before the expiration of the initial due date or prior approved extension, whichever is later. Justifications are considered acceptable when the recipient demonstrates that the extension request is based on reasons beyond the recipient's control.

#### **Financial Audit**

If the Samish Indian Nation expended \$750,000 or more in federal funds during the fiscal year, it must have an audit conducted by an independent public accountant, as required by the Single Audit Act, 2 CFR Part 200, and 24 CFR § 1000.544. If the Samish Indian Nation meets these requirements, it must submit a complete audit report package to the Federal Audit Clearinghouse within 30 days after receipt of the auditor's report or 9 months after the end of the audit period, whichever is earlier.

If you have any questions regarding the APR or audit, please contact Melanie Fisher, Grants Management Specialist, at (206) 220-5230, or by email at [Melanie.A.Fisher@hud.gov](mailto:Melanie.A.Fisher@hud.gov); or Andrea Sexton, Grants Evaluation Specialist, at (206) 220-6165, or by email at [Andrea.R.Sexton@hud.gov](mailto:Andrea.R.Sexton@hud.gov).

Sincerely,

A handwritten signature in black ink that reads "Julie Kander". The signature is written in a cursive, flowing style.

Julie Kander, Director  
Grants Evaluation Division

cc: Sharon Paskewitz, Housing Director