



U.S. Department of Housing and Urban Development
Northwest Office of Native American Programs
Federal Office Building
909 First Avenue, Suite 300, OAPI
Seattle, WA 98104-1000

September 20, 2022

SENT VIA ELECTRONIC MAIL

The Honorable Thomas D. Wooten
Tribal Chairman
Samish Indian Nation
PO Box 217
Anacortes, WA 98221-0217

Dear Chairman Wooten:

SUBJECT: 2023 Indian Housing Plan (IHP) Submission Reminder
Grant Number: 55-IT-53-13870

This is a reminder that the Indian Housing Plan (IHP) for your program year beginning, January 1, 2023, **is due by October 18, 2022**, unless a waiver is granted to extend this due date. In addition, for FY 2023, Indian Housing Block Grant (IHBG) recipients are required to use HUD's internet-based Energy and Performance Information Center (EPIC) for submitting the FY 2023 IHP (form HUD 52737).

24 CFR §1000.214 requires that the IHP be submitted no later than 75 days before the beginning of the tribal program year. However, a recipient may request a waiver for a period of no more than 90 days beyond the due date. HUD has general authority under Section 101(b)(2) of NAHASDA to approve the waiver request if the Indian Tribe has not complied with or is unable to comply with the submission requirements due to exigent circumstances beyond the Indian Tribe's control. A request for a waiver of the IHP submission due date can be submitted to the Northwest Office of Native American Programs (NwONAP). However, extensions are limited to 90 days after the original due date. Waiver requests will be considered carefully to determine if the circumstances are exigent and beyond the control of the Tribe. If an IHP is not submitted by the original or extended due date (as applicable), the recipient will not be eligible for IHBG funds for that fiscal year.

As stated above, the use of the EPIC system is required for submission of the IHP. However, in limited circumstance NwONAP can approve requests to use the PDF version of the IHP. Please contact our office directly to make such a request. Guidance for completing the IHP and the utilization of the EPIC system as well as additional IHBG resources can be found at the HUD "Codetalk" website <http://www.hud.gov/codetalk>. Look specifically under "Indian Housing Block Grant", for EPIC Log-in links and users manuals as well as step by step guidance for completion of the IHP form.

To assist with the utilization of the EPIC system, NwONAP is offering an IHP/EPIC refresher course in completing the 2023 IHP, on October 6, 2022. If you have any questions, or if NwONAP can be of assistance, please contact Sandel Ferguson, Lead Grants Management Specialist, at (206) 220- 6673, or by email at Sandel.Ferguson@hud.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "David P. Boyd".

David P. Boyd
Director
Grants Management Division

cc: Ms. Sharon Paskewitz, Housing Director