




2023 Housing Tentant File Review Form - Rental Assistance

Participant Individual Identifier	Current Unit/ Address	Move in or Initial Inspection (date)	Current or Move Out HUD Inspection (date)	Lead based paint paperwork completed (Y/N & date)	Year built	# of Bed Rooms	Current Lease on File (Y/N)	Tribal Enrollment Verification on file (Y/N, Tribe & date)	HH size at time of program entry	Place on Waitlist; Selection in accordance on waitlist (Y/N/na)	Application on File (date)	Was there a conflict of interest (Y/N); ONAP Notified (date)	Participant DOB	2023 Recert Completed (date)	Income at Program Entrance (\$ & yr)	Income Limit at time of Entrance (county & yr)	Current Rent amount Samish Pays	Full Rental amount at Program Entrance	Did they exceed 30% income/ rent threshold at program entry? (Y/N/ na, & %)	Notes: Types of counseling received, relocation?, current on payments (if req'd), other
RRH 328	2700 W Maple Ave #105 Bellingham, WA 98225	11/1/2021	N/A	N/A	1999	1	Yes	Yes, Yakama Nation, 8/17/2021	1	N/A	8/6/2021	No	1/23/1968	N/A	\$32,872.52 2021	Whatcom; \$45,450.00	N/A	\$4,695.30	N/A	RRH 1st, last & security deposit, + 3 month rent (steps in decline model)
RRH 330	1506 Lincoln St. #3 Bellingham, WA 98277	9/23/2022	N/A	N/A	1980	1	Yes	Yes, Seldovia Village, 1/12/2022	1	N/A	9/13/2022	No	11/11/1963	N/A	\$1,008.00 (per cap) 2022	Whatcom; \$50,800.00	N/A	\$2,300.00 (security deposit)	N/A	Originally missing lease and inspection due to BHA resistance, however was able to obtain 12/12/2023.
RRH 338	825 3rd St. NE APT #2 Puyallup, WA 98372	1/4/2023	N/A	Yes, 1/5/2023	1959	2	Yes	Yes, Tlingit & Haida 10/18/2022	3	N/A	10/5/2022	No	8/11/1980	N/A	\$59,978.79	Pierce; \$73,100	N/A	\$6,300.00 (first, last, deposit)	N/A	
RRH 345	2 W Casino Rd. Everett, WA 98204	3/31/2023	N/A	Yes 4/7/2023	1969	1	Yes	Yes, Tulalip, 11/18/2022	1	N/A	11/18/2022	No	4/2/1996	N/A	\$29,158.72	Snohomish; \$66,750	N/A	\$5,521.40 (deposit, 1st + 2 months)	N/A	No landlord signature on the lease
TBRA 134	3320 Auburn Way S APT 05-B Aurburn, WA 98092	6/27/2023	N/A	N/A	1997	2	Yes	Yes, Samish, 2/6/2023	3	N/A, no waitlist	2/6/2023	No	8/24/1980	Due for recert June 2024	\$32,005.44	Snohomish; \$85,800	\$ 1,474.58	\$1,474.58	No, \$525.42 (20%)	Started in Snohomish Co, moved to King; Transition to TBRA 134 after RRH 371 graduation
RRH 395	3314 Galena Lane Bellingham, WA 98228	6/20/2023	N/A	N/A	1995	0, Studio	Yes	Yes, Samish 5/30/2023	1	N/A	5/26/2023	No	1/27/1994	N/A	\$25,792.00	Whatom; \$53,800	N/A	-\$3,718.33 (deposit, 1st, +1month)	N/A	
RRH 397	3274 Partridge Ln Unit #3 Bellingham, WA 98225	8/23/2023	N/A	N/A	2008	3	Yes	Yes, Samish 4/19/2023	7	N/A	4/17/2023	No	3/1/1988	N/A	\$32,607.00	Whatcom; \$95,250	N/A	\$4,218.03 (deposit, prorated, +1 month)	N/A	
HP 331	3816 S 116th St. Tukwila, WA 98168	12/17/2021	N/A	Yes 12/17/2021	1946	1	Yes	Yes, Samish 11/3/2020	1	N/A	10/9/2021	No	8/29/1961	N/A	\$25,625.60	King; \$63,350	N/A	\$3,200 (deposit, 1st,	N/A	
HP 332	17112 188th Ln. SE Renton, WA 98058	3/23/2022	N/A	N/A	1985	3	Yes	Yes, Northern Cheyenne 8/24/2021	3	N/A	3/10/2022	No	2/27/1993	N/A	\$37,440.00	King; \$81,450	N/A	\$5,292.30 (rent in arrears and	N/A	
HP 340	4417 S 12th St. Unit 4 Tacoma, WA 98405	2/22/2023	N/A	Yes 2/22/2023	1966	2	Yes	Yes, Samish 9/28/2022	2	N/A	9/28/2022	No	4/2/1981	N/A	\$18,036.00	Pierce; \$76,250	N/A	\$4,095.00 (renta in arrears)	N/A	
HP 342	1158 Harrington Ave NE APT107 Renton, WA 98056	2/17/2023	N/A	N/A	2018	2	Yes	Yes, Samish 2/10/2023	2	N/A	2/10/2023	No	8/30/1980	N/A	\$41,280.00	King; \$76,250	N/A	\$5,500.00 (rent in arrears)	N/A	
TBRA 118	5059 38th Ave SW APT 2 Seattle, WA 98126	4/11/2022	Exited Program	Yes, 4/12/2022	1958	2	Yes	Yes, Samish 9/9/2021	3	2; Yes (1 served on the same day)	2/25/2022	No	11/7/1989	Exited Program 10.2022	\$66,118.00	King; \$81,450	\$ 1,049.52	\$1,049.52	No, \$546.98 (10%)	Exited program 10/2023, Rank 1 on waitlist was served on same day.
TBRA 127	7479 Thistle Ln Anacortes, WA 98221	2/3/2023	Not Due	N/A	1991	2	Yes	Yes, Swinomish 10/6/2022	3	N/A No Waitlist	11/1/2022	No	12/9/2002	Entered 2023	\$23,006.10	Skagit; 85800	\$ 919.25	\$1,550.00	No, \$1,832.00, 30% of Income	Now 2 HH size
TBRA 130	529 32nd St. Bellingham, WA 98229	4/13/2023	Not Due	Yes, 3/30/2023	1977	1	Yes	Yes, Muscogee 4/4/2023	1	N/A No Waitlist	2/3/2023	No	7/25/1998	Entered 2023	\$38,314.75	Whatcom, \$53,800	\$ 167.13	\$1,125.00	No, \$957.87, (30% of Income)	
TBRA 132	1790 Sidney Ave APT202 Port Orchard, WA 98366	5/1/2023	Not Due	N/A	1994	2	Yes	Yes, Samish 3/17/2023	2	N/A No Waitlist	1/13/2023	No	5/6/2002	Entered 2023	\$35,406.86	Kitsap; \$74,100	\$ 694.45	\$1,940.00	No, \$1,245.55 (20% of Income)	Now HH size 3, had baby during application process

Lisabeth Nielssen interviewed Justin Krupa and Olivia Kolppa Duvall (12/08/2023)

Lisabeth Nielssen: 
 Justin Krupa: 
 Olivia Duvall: 

APPENDIX 1 - OCCUPANCY REVIEW FORM

LRN

Recipient: RRH 328

1. Date of Application 8/6/2021

Place on Waiting List N/A

2. Type of Assistance: RRH

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	\$32,872.52			
5. Family size at time of application:	1			
6. Number of bedrooms:	1			
7. Income limit for family size at time of application.	\$ 45,450.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?			X	
10. Amount of assistance/purchase price:	\$ 4,695.30			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
11. Assistance/price within TDC limit?	X			
12. Signed contract for assistance?	X			Date application was received: 8/6/2021
13. Recorded useful life agreement?			X	
14. Insurance equal to the amount of assistance?			X	
15. Pre-occupancy inspection documented?	X			Date conducted: 11/1/2021
16. Post-occupancy inspection conducted?			X	Date conducted:
17. Inspection conducted in accordance with maintenance or inspection standards?	X			
18. Lead-based paint?			X	
19. Counseling provided to the family?			X	
20. Is applicant current on payments, if required?				
21. Does there appear to be a conflict of interest?		X		
22. Was ONAP notified of conflict of interest?			X	
23. Other: Relocation			X	
24. Other: Non low income 80-100%. Is the amount of assistance pro-rated?			X	
25. Other: ERR				

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:				Comments
26. Notes:				RRH 1st, last & security deposit, + 3 month rent (steps in decline model)
27. Other:				

APPENDIX 1 - OCCUPANCY REVIEW FORM

LRN

Recipient: RRH 330

1. Date of Application 9/13/2022

Place on Waiting List N/A

2. Type of Assistance: RRH

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	\$1,008.00 (2022 per cap) \$12,096			
5. Family size at time of application:	1			
6. Number of bedrooms:	1			
7. Income limit for family size at time of application.	\$ 50,800.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?			X	
10. Amount of assistance/purchase price:	\$ 2,300.00 (security deposit)			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
11. Assistance/price within TDC limit?	X			
12. Signed contract for assistance?	X			Date application was received: 9/13/2022
13. Recorded useful life agreement?			X	
14. Insurance equal to the amount of assistance?			X	
15. Pre-occupancy inspection documented?	X			Date conducted: 09/23/2022
16. Post-occupancy inspection conducted?			X	Date conducted:
17. Inspection conducted in accordance with maintenance or inspection standards?	X			
18. Lead-based paint?			X	
19. Counseling provided to the family?			X	
20. Is applicant current on payments, if required?				
21. Does there appear to be a conflict of interest?		X		
22. Was ONAP notified of conflict of interest?			X	
23. Other: Relocation			X	
24. Other: Non low income 80-100%. Is the amount of assistance pro-rated?			X	

APPENDIX 1 - OCCUPANCY REVIEW FORM

25. Other: ERR				
Does the File Document:				Comments
26. Notes:				
27.				No HUD inspection nor original lease. Bellingham Housing Authority would not release lease and housing inspection. Ran into resistance with BHA and original property management company that closed and sold to new company. HUD inspection and lease received from old company, reviewed on 12/12/23 confirming in file.

APPENDIX 1 - OCCUPANCY REVIEW FORM

LRN

Recipient: RRH 338

1. Date of Application 10/05/2022

Place on Waiting List N/A

2. Type of Assistance: RRH

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	\$59,978.79			
5. Family size at time of application:	3			
6. Number of bedrooms:	2			
7. Income limit for family size at time of application.	\$ 73,100.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?			X	
10. Amount of assistance/purchase price:	\$ 6,300.00			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
11. Assistance/price within TDC limit?	X			
12. Signed contract for assistance?	X			Date application was received: 10/05/2022
13. Recorded useful life agreement?			X	
14. Insurance equal to the amount of assistance?			X	
15. Pre-occupancy inspection documented?	X			Date conducted: 1/04/2023
16. Post-occupancy inspection conducted?			X	Date conducted:
17. Inspection conducted in accordance with maintenance or inspection standards?	X			
18. Lead-based paint?	X			Lead-based paint paperwork completed on 1/5/2023
19. Counseling provided to the family?			X	
20. Is applicant current on payments, if required?				
21. Does there appear to be a conflict of interest?		X		
22. Was ONAP notified of conflict of interest?			X	
23. Other: Relocation			X	
24. Other: Non low income 80-100%. Is the amount of assistance pro-rated?			X	
25. Other: ERR				

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
26. Other:				
27. Other:				

APPENDIX 1 - OCCUPANCY REVIEW FORM

LRN

Recipient: RRH 345

1. Date of Application 11/18/2022

Place on Waiting List N/A

2. Type of Assistance: RRH

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	\$29,158.72			
5. Family size at time of application:	1			
6. Number of bedrooms:	1			
7. Income limit for family size at time of application.	\$ 66,750.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?			X	
10. Amount of assistance/purchase price:	\$ 5,521.40			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
11. Assistance/price within TDC limit?	X			
12. Signed contract for assistance?	X			Date application was received: 11/18/2022
13. Recorded useful life agreement?			X	
14. Insurance equal to the amount of assistance?			X	
15. Pre-occupancy inspection documented?	X			Date conducted: 3/31/2023
16. Post-occupancy inspection conducted?			X	Date conducted:
17. Inspection conducted in accordance with maintenance or inspection standards?	X			
18. Lead-based paint?	X			Lead-based paint paperwork completed on 4/7/2023
19. Counseling provided to the family?			X	
20. Is applicant current on payments, if required?				
21. Does there appear to be a conflict of interest?		X		
22. Was ONAP notified of conflict of interest?			X	
23. Other: Relocation			X	
24. Other: Non low income 80-100%. Is the amount of assistance pro-rated?			X	
25. Other: ERR				

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:				Comments
26. Notes:				\$5,521.40 (deposit, 1st + 2 months), No landlord signature on the lease
27. Other:				

APPENDIX 1 - OCCUPANCY REVIEW FORM

LRN

Recipient: TBRA 134

1. Date of Application 02/06/2023

Place on Waiting List N/A

2. Type of Assistance: RRH to TBRA

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	align="center">\$32,005.44			
5. Family size at time of application:	align="center">3			
6. Number of bedrooms:	align="center">2			
7. Income limit for family size at time of application.	align="center">\$ 85,800.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?			X	
10. Amount of assistance/purchase price:	align="center">\$ 1,474.58/mo.			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
11. Assistance/price within TDC limit?	X			
12. Signed contract for assistance?	X			Date application was received: 02/06/2023
13. Recorded useful life agreement?			X	
14. Insurance equal to the amount of assistance?			X	
15. Pre-occupancy inspection documented?	X			Date conducted: 06/27/2023
16. Post-occupancy inspection conducted?			X	Date conducted:
17. Inspection conducted in accordance with maintenance or inspection standards?	X			
18. Lead-based paint?			X	
19. Counseling provided to the family?			X	
20. Is applicant current on payments, if required?				
21. Does there appear to be a conflict of interest?		X		
22. Was ONAP notified of conflict of interest?			X	
23. Other: Relocation			X	
24. Other: Non low income 80-100%. Is the amount of assistance pro-rated?			X	
25. Other: ERR				

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:				Comments
26. Notes:				Started in Snohomish Co, moved to King; Transition to TBRA 134 after RRH 371 graduation
27. Other:				

APPENDIX 1 - OCCUPANCY REVIEW FORM

LRN

Recipient: RRH 395

1. Date of Application 05/26/2023

Place on Waiting List N/A

2. Type of Assistance: RRH

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	\$25,792.00			
5. Family size at time of application:	1			
6. Number of bedrooms:	0, studio			
7. Income limit for family size at time of application.	\$53,800.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?			X	
10. Amount of assistance/purchase price:	\$3,718.33			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
11. Assistance/price within TDC limit?	X			
12. Signed contract for assistance?	X			Date application was received: 05/26/2023
13. Recorded useful life agreement?			X	
14. Insurance equal to the amount of assistance?			X	
15. Pre-occupancy inspection documented?	X			Date conducted: 06/20/2023
16. Post-occupancy inspection conducted?			X	Date conducted:
17. Inspection conducted in accordance with maintenance or inspection standards?	X			
18. Lead-based paint?			X	
19. Counseling provided to the family?			X	
20. Is applicant current on payments, if required?				
21. Does there appear to be a conflict of interest?		X		
22. Was ONAP notified of conflict of interest?			X	
23. Other: Relocation			X	
24. Other: Non low income 80-100%. Is the amount of assistance pro-rated?			X	
25. Other: ERR				

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:				Comments
26. Notes:				\$3718.33 (deposit, 1st + 1 month)
27. Other:				

APPENDIX 1 - OCCUPANCY REVIEW FORM

LRN

Recipient: RRH 397

1. Date of Application 04/17/2023

Place on Waiting List N/A

2. Type of Assistance: RRH

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	\$32,607.00			
5. Family size at time of application:	7			
6. Number of bedrooms:	3			
7. Income limit for family size at time of application.	\$95,250.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?			X	
10. Amount of assistance/purchase price:	\$ 4,218.03 (deposit, pro-rated 1 st month, +one full month rent)			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
11. Assistance/price within TDC limit?	X			
12. Signed contract for assistance?	X			Date application was received: 04/17/2023
13. Recorded useful life agreement?			X	
14. Insurance equal to the amount of assistance?			X	
15. Pre-occupancy inspection documented?	X			Date conducted: 08/23/2023
16. Post-occupancy inspection conducted?			X	Date conducted:
17. Inspection conducted in accordance with maintenance or inspection standards?	X			
18. Lead-based paint?			X	
19. Counseling provided to the family?			X	
20. Is applicant current on payments, if required?				
21. Does there appear to be a conflict of interest?		X		
22. Was ONAP notified of conflict of interest?			X	
23. Other: Relocation			X	
24. Other: Non low income 80-100%. Is the amount of assistance pro-rated?			X	
25. Other: ERR				

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:				Comments
26. Notes:				
27. Other:				

APPENDIX 1 - OCCUPANCY REVIEW FORM

LRN

Recipient: HP 331

1. Date of Application 10/09/2021

Place on Waiting List N/A

2. Type of Assistance: HP

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	\$25,625.60			
5. Family size at time of application:	1			
6. Number of bedrooms:	1			
7. Income limit for family size at time of application.	\$63,350.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?			X	
10. Amount of assistance/purchase price:	\$3,200.00			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
11. Assistance/price within TDC limit?	X			
12. Signed contract for assistance?	X			Date application was received: 10/09/2021
13. Recorded useful life agreement?			X	
14. Insurance equal to the amount of assistance?			X	
15. Pre-occupancy inspection documented?	X			Date conducted: 12/17/2021
16. Post-occupancy inspection conducted?			X	Date conducted:
17. Inspection conducted in accordance with maintenance or inspection standards?	X			
18. Lead-based paint?	X			Lead-based paperwork completed on 12/17/2021
19. Counseling provided to the family?			X	
20. Is applicant current on payments, if required?				
21. Does there appear to be a conflict of interest?		X		
22. Was ONAP notified of conflict of interest?			X	
23. Other: Relocation			X	
24. Other: Non low income 80-100%. Is the amount of assistance pro-rated?			X	
25. Other: ERR				

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:				Comments
26. Notes:				\$3,200 (deposit, 1st, last)
27. Other:				

APPENDIX 1 - OCCUPANCY REVIEW FORM

LRN

Recipient: HP 332

1. Date of Application 03/10/2022

Place on Waiting List N/A

2. Type of Assistance: HP

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	\$37,440.00			
5. Family size at time of application:	3			
6. Number of bedrooms:	3			
7. Income limit for family size at time of application.	\$81,450.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?			X	
10. Amount of assistance/purchase price:	\$5,292.30			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
11. Assistance/price within TDC limit?	X			
12. Signed contract for assistance?	X			Date application was received: 03/10/2022
13. Recorded useful life agreement?			X	
14. Insurance equal to the amount of assistance?			X	
15. Pre-occupancy inspection documented?	X			Date conducted: 03/23/2022
16. Post-occupancy inspection conducted?			X	Date conducted:
17. Inspection conducted in accordance with maintenance or inspection standards?	X			
18. Lead-based paint?			X	
19. Counseling provided to the family?			X	
20. Is applicant current on payments, if required?				
21. Does there appear to be a conflict of interest?		X		
22. Was ONAP notified of conflict of interest?			X	
23. Other: Relocation			X	
24. Other: Non low income 80-100%. Is the amount of assistance pro-rated?			X	
25. Other: ERR				

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:				Comments
26. Notes:				\$5,292.30 (rent in arrears and assistance)
27. Other:				

APPENDIX 1 - OCCUPANCY REVIEW FORM

LRN

Recipient: HP 340

1. Date of Application 09/28/2022

Place on Waiting List N/A

2. Type of Assistance: HP

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	\$18,036.00			
5. Family size at time of application:	2			
6. Number of bedrooms:	2			
7. Income limit for family size at time of application.	\$76,250.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?			X	
10. Amount of assistance/purchase price:	\$4,095.00			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
11. Assistance/price within TDC limit?	X			
12. Signed contract for assistance?	X			Date application was received: 09/28/2022
13. Recorded useful life agreement?			X	
14. Insurance equal to the amount of assistance?			X	
15. Pre-occupancy inspection documented?	X			Date conducted: 02/22/2023
16. Post-occupancy inspection conducted?			X	Date conducted:
17. Inspection conducted in accordance with maintenance or inspection standards?	X			
18. Lead-based paint?	X			Lead-based paint paperwork completed on 2/22/2023
19. Counseling provided to the family?			X	
20. Is applicant current on payments, if required?				
21. Does there appear to be a conflict of interest?		X		
22. Was ONAP notified of conflict of interest?			X	
23. Other: Relocation			X	
24. Other: Non low income 80-100%. Is the amount of assistance pro-rated?			X	

APPENDIX 1 - OCCUPANCY REVIEW FORM

25. Other: ERR				
Does the File Document:				Comments
26. Notes:				\$4,095.00 (rent in arrears)
27. Other:				

APPENDIX 1 - OCCUPANCY REVIEW FORM

LRN

Recipient: HP 342

1. Date of Application 02/10/2023

Place on Waiting List N/A

2. Type of Assistance: HP

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	\$41,280.00			
5. Family size at time of application:	2			
6. Number of bedrooms:	2			
7. Income limit for family size at time of application.	\$76,250.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?			X	
10. Amount of assistance/purchase price:	\$5,500.00			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Recipient: TBRA 118

1. Date of Application 02/25/2022

Place on Waiting List: 2

2. Type of Assistance: TBRA

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	\$66,118.00			
5. Family size at time of application:	3			
6. Number of bedrooms:	2			
7. Income limit for family size at time of application.	\$81,450.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?	X			
10. Amount of assistance/purchase price:	\$1,049.52			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
11. Assistance/price within TDC limit?	X			
12. Signed contract for assistance?	X			Date application was received: 02/25/2022
13. Recorded useful life agreement?			X	
14. Insurance equal to the amount of assistance?			X	
15. Pre-occupancy inspection documented?	X			Date conducted: 04/11/2022
16. Post-occupancy inspection conducted?		X		Date conducted: Exited program 10/2023
17. Inspection conducted in accordance with maintenance or inspection standards?	X			
18. Lead-based paint?	X			Lead-based paint paperwork completed on 04/12/2022
19. Counseling provided to the family?			X	
20. Is applicant current on payments, if required?				
21. Does there appear to be a conflict of interest?		X		
22. Was ONAP notified of conflict of interest?			X	
23. Other: Relocation			X	
24. Other: Non low income 80-100%. Is the amount of assistance pro-rated?			X	
25. Other: ERR				

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:				Comments
26. Notes:				Exited program 10/2023, Rank 1 on waitlist was served on same day.
27. Other:				

APPENDIX 1 - OCCUPANCY REVIEW FORM

LRN

Recipient: TBRA 127

1. Date of Application 11/01/2022

Place on Waiting List N/A

2. Type of Assistance: TBRA

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	\$23,006.10			
5. Family size at time of application:	3			
6. Number of bedrooms:	2			
7. Income limit for family size at time of application.	\$85,800.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?			X	
10. Amount of assistance/purchase price:	\$919.25 per month			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
11. Assistance/price within TDC limit?	X			
12. Signed contract for assistance?	X			Date application was received: 11/01/2022
13. Recorded useful life agreement?			X	
14. Insurance equal to the amount of assistance?			X	
15. Pre-occupancy inspection documented?	X			Date conducted: 02/03/2023
16. Post-occupancy inspection conducted?			X	Date conducted:
17. Inspection conducted in accordance with maintenance or inspection standards?	X			
18. Lead-based paint?			X	
19. Counseling provided to the family?			X	
20. Is applicant current on payments, if required?				
21. Does there appear to be a conflict of interest?		X		
22. Was ONAP notified of conflict of interest?			X	
23. Other: Relocation			X	
24. Other: Non low income 80-100%. Is the amount of assistance pro-rated?			X	

APPENDIX 1 - OCCUPANCY REVIEW FORM

25. Other: ERR				
Does the File Document:				Comments
26. Notes:				HH size now 2
27. Other:				

APPENDIX 1 - OCCUPANCY REVIEW FORM

LRN

Recipient: TBRA 130

1. Date of Application 02/03/2023

Place on Waiting List N/A

2. Type of Assistance: TBRA

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	\$38,314.75			
5. Family size at time of application:	1			
6. Number of bedrooms:	1			
7. Income limit for family size at time of application.	\$53,800.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?			X	
10. Amount of assistance/purchase price:	\$167.13 per month			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
11. Assistance/price within TDC limit?	X			
12. Signed contract for assistance?	X			Date application was received: 02/03/2023
13. Recorded useful life agreement?			X	
14. Insurance equal to the amount of assistance?			X	
15. Pre-occupancy inspection documented?	X			Date conducted: 04/13/2023
16. Post-occupancy inspection conducted?			X	Date conducted:
17. Inspection conducted in accordance with maintenance or inspection standards?	X			
18. Lead-based paint?	X			Lead-based paint paperwork completed on 03/30/2023
19. Counseling provided to the family?			X	
20. Is applicant current on payments, if required?				
21. Does there appear to be a conflict of interest?		X		
22. Was ONAP notified of conflict of interest?			X	
23. Other: Relocation			X	
24. Other: Non low income 80-100%. Is the amount of assistance pro-rated?			X	
25. Other: ERR				

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:				Comments
26. Notes:				
27. Other:				

APPENDIX 1 - OCCUPANCY REVIEW FORM

LRN

Recipient: TBRA 132

1. Date of Application 01/13/2023

Place on Waiting List N/A

2. Type of Assistance: TBRA

Does the File Document:	Yes	No	N/A	Comments
4. Native family, with proof of enrollment or other documentation on file? Or if the family was not Native, is there documentation for the essential to the well-being of the community?	X			
4. Annual income at time of application:	align="center">\$35,406.86			
5. Family size at time of application:	align="center">2			
6. Number of bedrooms:	align="center">2			
7. Income limit for family size at time of application.	align="center">\$74,100.00			
8. Is applicant eligible?	X			
9. Selection in accordance with place on wait list?			X	
10. Amount of assistance/purchase price:	align="center">\$694.45 per month			

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:	Yes	No	N/A	Comments
11. Assistance/price within TDC limit?	X			
12. Signed contract for assistance?	X			Date application was received: 01/13/2023
13. Recorded useful life agreement?			X	
14. Insurance equal to the amount of assistance?			X	
15. Pre-occupancy inspection documented?	X			Date conducted: 05/01/2023
16. Post-occupancy inspection conducted?			X	Date conducted:
17. Inspection conducted in accordance with maintenance or inspection standards?	X			
18. Lead-based paint?			X	
19. Counseling provided to the family?			X	
20. Is applicant current on payments, if required?				
21. Does there appear to be a conflict of interest?		X		
22. Was ONAP notified of conflict of interest?			X	
23. Other: Relocation			X	
24. Other: Non low income 80-100%. Is the amount of assistance pro-rated?			X	
25. Other: ERR				

APPENDIX 1 - OCCUPANCY REVIEW FORM

Does the File Document:				Comments
26. Notes:				Now HH size 3, had baby during application process
27. Other:				